



**TIVERTON**  
WASTEWATER DISTRICT

**AGENDA**  
**NOTICE OF MEETING: Board of Directors Meeting**  
**Date: November 22, 2021 Time: 5:30 PM**

**Location: Tiverton Wastewater District, 400 Fish Road, Tiverton RI 02878**

**This meeting will be held in person at the District Office. The public is invited to come to the District Office to participate in the meeting in person or through Microsoft Teams.**

The public is invited to observe the deliberations of this meeting by accessing the meeting link set forth herein. All public participants will be muted throughout the meeting, except for the Public Comment portion of the meeting, which will be controlled by the technical moderator.

**Virtual Location:** <https://tinyurl.com/3b36f9yb>

For those without access to video observation platforms, you may also call in to listen to the deliberations of this meeting by using the call in phone number provided herein.

**Join with a video conferencing device**

[176484854@teams.bjn.vc](https://teams.bjn.vc/176484854)

Video Conference ID: 114 627 817 9

**Or call in (audio only)**

[+1 857-341-0066](tel:+18573410066), 606263613# United States, Boston

[\(877\) 286-5733](tel:+18772865733), 606263613# United States (Toll-free)

Phone Conference ID: 606 263 613#

*The items to appear on the agenda are as follows, but may be taken in any order deemed by the Board:*

1. Discussion and/or potential action concerning minutes of previous meetings:
  - October 25, 2021 Board Meeting
  - October 25, 2021 Executive Session
2. Public Comments: *All public participants will be muted during the meeting, except for this portion of the meeting, where the technical moderator will facilitate public participation.*
3. Department Reports:
  - a. Financial Review
    - i. Accounts Receivable
    - ii. Total number of sewer account customers
    - iii. Budget vs. Actual's report
    - iv. Statement of Financial Position
  - b. District Engineer(s):
    - i. Collection system operations and maintenance
    - ii. Sewer tie-in activity
    - iii. Development projects

4. Discussion and/or potential action concerning: Update on the USDA Phase 1 Project by the District Staff. Update regarding the Stone Bridge Water District water main replacement.
5. Discussion and/or potential action concerning: Recommendation of staff concerning Contractor Bids for the Assessment Payment Collections Services (40-year payment plan management and billing services) with potential awarding of bid(s). Bids received from:
  - MuniBilling, Greensboro NC 27410
  - Southcoast Payroll and Bookkeeping, Little Compton RI 02837
6. Discussion and/or potential action concerning: Possible authorization to record the USDA Phase 1 property assessment roll at Tiverton Land Records
7. Discussion and/or potential action concerning: Possible authorization to record property assessments for vacant lots and delayed connections
8. Discussion and/or potential action concerning: TWWD policy review. Possible vote and / or ratification of updated policy
  - a. Mandatory Connection Policy and Penalty Enforcement (Abutters)
  - b. Sewer Connection Delay Policy
  - c. Privilege Fee Policy
9. Discussion and/or potential action concerning: Adding new Board Members and potential nominations
10. The Tiverton Wastewater District may vote to move into Executive Session pursuant to R.I.G.L. §42-46-5(a) Subsection (2) (potential litigation concerning 46 Summerfield Lane, Parcel Id: 115-155). Discussion and/or potential action, announcement and/or vote(s) from Executive Session and/or Open Session regarding potential litigation concerning 46 Summerfield Lane, Parcel Id: 115-155.
11. Adjournment

**This institution is an equal opportunity provider.**